

Andgo Enhanced Absences

Automatically collects, organizes and prioritizes absence requests across different departments and occupations in one place.

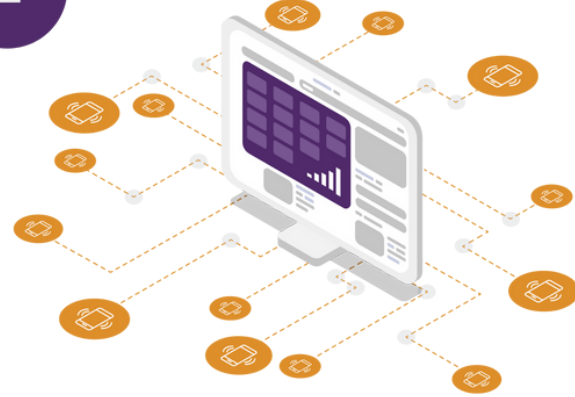
Here's How it Works:

1



Employees can submit absences online; multiple shifts across departments and partial submissions are supported

2



Absence information is recorded & automatically routed into dashboard workflow; relevant stakeholders are notified

3



Schedulers use data-rich screen to process requests; managers optionally included in process workflows

4



Absence details are tracked & stored for auditing and searchable to view status/actions in real-time

Present enriched absence requests to scheduling teams via dashboards organized by priority and category.

For Business Leaders



Flexible and Configurable

Absence bank types, absence reasons, and denied reasons are configurable by the customer, supporting complex organizational needs and unique business processes.



Fully Auditable Requests

All absence requests are fully auditable and managed by a workflow that spans shifts and occupations across multiple managers and departments as required.

For Schedulers



Integration and Transparency

Automatically connect to schedule data showing the most up-to-date changes. Ability for managers to be securely included into the workflow.



Centralized Dashboard

Unified dashboard for scheduling team to streamline, prioritize, and action incoming requests.

For Employees



Flexible and Functional

Ability to submit full day, multi-day and partial day absence requests online or through IVR if using Quick Dial. Conveniently visible bank balances support more informed absence requests by employees.



Quick Answers and Processing

With built-in approval processes and associated employee availability, requests are processed in a timely manner.

Andgo's Enhanced Absences alleviates the cumbersome, time-consuming process of multiple emails/forms often involved in managing employee absences across various departments.