

# Andgo Shift Prebooking

Optimize the process of filling future vacant shifts. Streamline communications, while systematically organizing future open shift applications for scheduling teams for easy awarding.

## Here's How it Works:

1



Future vacant shifts are automatically posted every 15 minutes in the scheduling system

2



Interested eligible employees can view & apply for open shifts

3



Schedulers use a data-rich screen to process requests based on predefined criteria to make sure the right person is awarded the right shift

4



Employees can track the status of their active submissions; dashboard acts as a workflow guide showing items that need action

Andgo customers can reduce vacant shifts in advance by over 60%.

### For Business Leaders



#### Compliance Friendly

Complex union/organization eligibility rules are automatically accounted for. Backfill planned absences in line with collective bargaining agreements.



#### Employee Satisfaction

Increased employee satisfaction improves retention and overall workforce productivity.

### For Schedulers



#### Reduced Volume and Cost

Filling future shifts in advance cuts down on the sheer volume of immediate need shifts to be filled and processed on short notice. Fewer notifications are associated with reduced costs.



#### Centralized Dashboard

Centralized and organized shift awarding via intuitive, powerful scheduling dashboards.

### For Employees



#### Empowered Employees

Transparent future shift applying puts employees in the driver seat with respect to their schedule and work-life balance.



#### Flexibility

Employees have the ability to easily personalize how they are notified about and apply for future shifts (SMS/IVR/email/newsletter).

A seamless extension of Andgo's Smart Call, Shift Prebooking delivers a heightened level of accessibility and flexibility to employees.